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**HEALTH AND SAFETY DECLARATION FORM**

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| **Compulsory forall sponsors** | **To be completed by a senior person and returned by 25 January 2023 to Larelle@energynet.co.uk**  |

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| **Important** | Compulsory form for all sponsors that have a table top stand included in their contract. Please note this form must be completed by a senior person within the sponsoring company and submitted by the date stated in the Sponsor Manual. Sponsors will not be able to set up their table top stand until this form has been completed and submittedIt is a condition of entry into the event that every sponsor, supplier, contractor, sub-contractor and their agents agree to comply with the Health and Safety Regulations and site rules. The sponsor representative signing this form accepts that it is their legal and moral responsibility to ensure that their own and others health & safety is not put at risk by their actions (or inactions) during the event |

*\* indicates required fields.*

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| 1. **SPONSOR DETAILS**
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| **Company name \*** |  |
| **Table number \*** |  |
| **Contact person \*** |  |
| **Job title**  |  |
| **Email address \*** |  |

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| **Phone number\*** |  |
| **Stand type \*** |  Table top stand  |

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| 1. **GENERAL**
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| **Rules and regulations \*** |  **I have received and read the Sponsor Manual with the enclosed Health and Safety information and agree to abide by its contents** |
| Staff competency |  **I will ensure that our stand staff and any contractors are sufficiently instructed and trained in matters relating to Health & Safety in order to carry out their tasks competently. I will ensure they are aware of the potential risks present onsite and will provide them with a copy of the manual regulations.** |
| **Security**  |  **I understand it is the sponsor’s responsibility to ensure no valuables are left unattended during the build, open and break down periods of the event.\*** |
| **Waste Management**  |  **I am aware that charges may apply if waste from my stand is left behind during build up/ breakdown and the event.\*** |
| **Freight and Deliveries** |  **I am aware that the organisers and its contractors are not responsible for any items sent directly to the venue, rather than using the official freight and logistics contractor** **I am aware no items should be left unattended on my stand for collection during break down. Sponsors must stay with their equipment until it is collected from their stand by the official contractor or external couriers** |

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| 1. **RISK ACTIVITIES**
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| **Risk activities \*** |  **I confirm that our planned exhibits/ demonstrations and work practices offer no significant risk to either ourselves or others on site****Please indicate any higher risk activities which may take place on your stand, either during build/ breakdown or during the open period.** |

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| **FILLED IN BY:**  |  |

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| **JOB TITLE:** |  |

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| **DATE:**  |  |